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Board of Trustees Meeting Minutes 1995-10-20

Bowling Green State University

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MINUTES
Board of Trustees
Bowling Green State University
October 20, 1995

Notice having been given in accordance with the Board of Trustees Bylaws, the following members met in the McFall Center Assembly Room, Bowling Green Campus on October 20, 1995: John A. Laskey, Chair; Jason Bristol; David A. Bryan; John C. Mahaney, Jr.; Valerie L. Newell; Kermit F. Stroh. C. Ellen Connally, Alvin Heard, Delbert L. Latta, and G. Ray Medlin, Jr. were not present.

Also present were President Sidney A. Ribeau; Lester E. Barber, Executive Assistant to the President and Secretary to the Board; Fiona MacKinnon-Slaney, Chair, Faculty Senate, and 1995-96 Faculty Representative to the Board; Jeff Stefancic, 1995-96 Undergraduate Student Representative to the Board; Vilma Matos-Ortiz, 1995-96 Graduate Student Representative to the Board; Patrick DeVille for Judith Allton, 1995-96 Firelands College Representative to the Board; Bryan Benner, 1995-96 Administrative Staff Representative to the Board; Nancy Lee, 1995-96 Classified Staff Representative to the Board; Eloise E. Clark, Vice President for Academic Affairs; J. Christopher Dalton, Vice President for Planning and Budgeting; Robert L. Martin, Vice President for Operations; Philip R. Mason, Vice President for University Relations; Edward Whipple, Vice President for Student Affairs; Gaylyn J. Finn, Treasurer; media representatives; and a number of observers.

Chair Laskey called the meeting to order at 10:05 a.m.; the Board Secretary called the roll and announced that a quorum was present (five Trustees).

MINUTES

Motion was made by Mr. Stroh and seconded by Mr. Bryan that the minutes of the meetings of September 15, 1995, be approved as written. The motion carried.

PRESIDENT'S REPORT

Update on Fall Semester 1995 Admissions Data

FTE student enrollment at the main campus for fall 1995 is 15,309 vs 15,289 for fall 1994, an increase of 21. FTE student enrollment at Firelands is 873 for fall 1995 vs. 822 for fall 1994, an increase of 51.

Student Affairs

The first Mid-American Conference of Vice Presidents for Student Affairs was held on campus October 12-13. Vice President Ed Whipple hosted the group.

The number of "users" of the new Office of Student Life has exceeded all expectations. Phone calls, walk-ins and appointments are at least 10% above what was expected. The Office of Student Life is open until 8:00 p.m. on Monday, Wednesday and Thursday. These extended hours provide opportunities for students to have contact with staff beyond the normal 8-5

workday. The staff on evening duty are also available to assist with any concerns that are called into the Parents' Help Line, which is also operative on these evenings. Staff use "flex time" to provide this service.

The fraternities and sororities recently completed their new fall rush periods. This rush was determined to be very successful, as 172 women pledged sororities and 262 men pledged fraternities during the formal rush period. Social fraternities and sororities continue to be attractive organizations for student involvement at Bowling Green State University.

The first phase of refurbishing the residence hall computer labs was initiated this fall. Eight labs were open in September with extended hours from previous years. One hundred forty new computers were installed as well as new furnishings in every lab. These enhancements are a direct result of the technology fee charged this semester for the first time to residence hall students. Further enhancements which include increasing lab hours and greater networking capabilities are all planned for the future.

On October 10, more than 250 recruiters representing a diverse group of 125 organizations participated in EXPO '95, a comprehensive career fair and college relations program. This year's EXPO was the largest career day ever held on campus. On October 11, approximately 100 recruiters from 50 companies, agencies and schools conducted approximately 1,000 interviews with students.

On October 12, the Office of Multicultural Affairs celebrated its tenth anniversary. A panel discussion on the role of the multicultural affairs office was held. Dr. Reverend Calvin Butts, Senior Pastor of the Abyssinian Baptist Church, New York was the featured speaker for the event.

The Office of Financial Aid and Student Employment sponsored its first job fair for on-campus student employment. More than 500 students participated. The numbers of students working on campus appears to be on the increase and may exceed 4,000 students during the 1995-96 school year.

Academic Affairs

The College of Musical Arts inaugurated the 1995-96 Festival Series with the very successful residency of the Ying Quartet. The Quartet visited local schools and worked with students there. On Friday of their week here it was my privilege to fly to Washington with them as they performed at the White House for the Medal of Freedom Ceremony. I had a chance to visit with President and Mrs. Clinton and talk to them about BGSU, financial aid and the budget picture for higher education.

Beta Alpha Psi, the Accounting student honorary, was recognized at Beta Alpha Psi's Annual Meeting as having achieved Superior status for 1994-95. This is the 16th year out of 17 that our Alpha Upsilon chapter has been awarded Superior status.

Dr. Ellen Berry, Director of Women's Studies, was recently named co-editor of *Genders*, one of the top feminist culture studies journals in the field.

Dr. Kevin Pang, a new faculty member in Psychology, has been awarded an NIH First Award, which will provide approximately \$350,000 in external funding over the next five years.

Mr. Steven Francouer, a graduate student in Biological Sciences, has received the first NSF Pre-doctoral Fellowship awarded to a BG student. The funding, granted to only 1,000 students nationally, allows him to pursue his research on aquatic systems in New Zealand. he is conducting field research there now.

Theatre students were treated to a Master Class presentation by actor Roddy McDowall who was on campus to receive an honorary degree. The degree was conferred in recognition of Mr. McDowall's long career in the arts and in gratitude for his work as co-chair of the national advisory committee of the University's Dorothy and Lillian Gish Film Theater.

WFAL, the student-run AM radio station advised by Dr. Bruce Klopfenstein, Chair of the Department of Telecommunications, was cited by the National Association of College Broadcasters as one of the top five college stations in the nation for the second time in three years.

The Department of Philosophy held an Ethics Conference for Minority Undergraduate Students on September 21-24. The conference was intended to encourage minority students to consider careers for which the study of philosophy can provide the underpinnings. This meeting was built on efforts this summer by Rutgers University to increase minority student applicants. The 13 students and four faculty mentors with whom stronger ties are sought were from Hunter College, Spelman College, Tennessee State and Fisk.

Dr. William Grant, Director of the American Culture Studies Program, received the Carl Bode Award for the best article published in *The Journal of American Culture* by the American Culture Association. Dr. Grant was also the keynote speaker at the annual meeting of the German Association for Study of the Western Culture in Munster, Germany.

Alumni Affairs

Several very successful alumni events have been held this fall. On September 9, more than 125 alumni and friends gathered for a brunch in Columbia, Missouri, prior to BG's exciting win over the Missouri Tigers. On September 24, Alumni Board member Donald Williams hosted a reception at his home in Beachwood to give me an opportunity to meet members of the Cuyahoga County Black Alumni Chapter. The new Philadelphia Alumni Chapter held its first event on September 30, when over 130 alumni and friends attended a dinner prior to BG's win over Temple.

Five finalists have been selected for the Master Teacher Award. The \$1,000 award will be presented October 24 at the Faculty Appreciation Banquet. This year's finalists are: Elliot Blinn, Chemistry; Paul Haas, Economics; Vincent Kantorski, Music; Lorna Gonsalves-Pinto, Ethnic Studies; and Richard Hebein, Romance Languages.

The Admissions Office has selected Cincinnati, Columbus and Washington D.C. as target markets for its caller program. Spring and summer visits were scheduled with each chapter, and

training sessions have been held. Calling began the second week of October. Alumni are provided prospective student names and numbers on a bi-weekly basis.

Bowling Green State University and INROADS Toledo, Inc. have signed a formal partnership agreement that will increase educational and career opportunities for minority students. The pact calls for the organizations to work together to identify minority students to take part in education and work-related experiences that will help to ensure that these individuals complete their schooling and embark on successful careers.

Development

The first quarter of fiscal year 1995-96 has been an active one for the development staff and our prospects and donors. At the end of September, we are running a little ahead of last year in total giving with \$764,829 in cash marketable securities received.

The annual fund appeal is underway. More than 60,000 precall letters were sent to alumni who will be contacted by our student callers. In the first 14 nights of calling, we have reached 7,546 alumni and received \$137,628 in pledges. The second part of the annual fund appeal includes 28,000 letters to alumni for whom we do not have a phone number or who have requested no phone calls. These letters were sent in late September. A second solicitation will be sent to selected alumni in December as part of our calendar year-end mailing.

Operations

The BGSU Orphan Chemical Recycling Program continues to attract attention from the public and private sectors. Participants are able to save costs of purchasing new chemicals and disposing chemicals they no longer want but which are still usable. Over the past two years, participants have collectively saved \$210,000-\$265,000. With the recent addition of four high schools in Putnam County, the voluntary chemical exchange program now includes 12 high schools, two junior high schools, two two-year institutions, a university and a medical college. In addition to these participating agencies, 45 businesses or universities have used the program on an occasional basis. The BGSU Orphan Chemical Adoption Program has received state and national awards.

HUMAN RESOURCES/UNIVERSITY PROGRAMMING COMMITTEE

Mr. Bryan reported that the Human Resources/University Programming Committee met on Thursday afternoon and reviewed one action item.

Administrative Staff Personnel Changes Since September 15, 1995, Meeting and Faculty Personnel Changes Since June 30, 1995

No. 9-96 Mr. Bryan moved and Ms. Newell seconded that the Board of Trustees has reviewed and ratified the Administrative Staff Personnel Changes since the September 15, 1995, meeting and the Faculty Personnel Changes since the June 30, 1995, meeting. The motion was approved with no negative votes.

PERSONNEL CHANGES
ADMINISTRATIVE STAFF

ACADEMIC AFFAIRS

New Appointments Full-time

Nancy Alfieri	Assistant Director, Cooperative Education Program	9-13-95/6-30-06	\$32,000 fyr
Angel Illarazza	Research Associate, Population and Society Research Center	9-1-95/6-30-96 (externally funded)	\$30,095 fyr
Dennis Potami, Jr.	Art Technician, School of Art	8-28-95/6-30-96	\$28,000 fyr
Matthew Webb	Academic Advisor, College of Arts & Sciences	9-25/95/6-30-96	\$31,500 fyr

New Appointments Part-time

Julie Blanchong	Laboratory Aide, Biological Sciences	9-11-95/9-10-96 (externally funded)	\$11,000
Karen Ishler	Coordinator, Geriatric Education Center, College of Health and Human Services	9-1-95/8-31-96 (externally funded)	\$34,320 fyr

Reappointments Full-time

Jose Rueda	Director AYA Spain, Romance Languages (formerly faculty)	8-23-95/5-22-96	\$28,325
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Reappointments Part-time

Diana Carpenter	Career Development Specialist, College Of Arts and Sciences	8-21-95/5-20-96 (externally funded)	\$10,200
Catherine Shaffner	Lab Instructor, Medical Technology Program	8-28-95/12-22-95	\$ 4,640

Leave of Absense

Ofir Sisco, Reading Specialist, Study Skills Lab, Academic Enhancement, effective 8-28-95/5-31-96, leave without pay.

Resignations

Donald Beisswenger	Music Cataloger, University Libraries and Learning Resources	8-31-95 (externally funded)	Another position
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Paul McCutcheon Piano Technician, College of Musical Arts 10-6-95 Another position

Changes in Assignment, Title and/or Salary

Ronald Knopf from Part-time Basic Reading Specialist: Student Support Services, Academic Enhancement, \$10,000 (externally funded), effective 8-23-95/12-26-95 and 1-5-96/5-30-96 to Full-time Interim Basic Reading Specialist: Student Support Services, Academic Enhancement (externally funded), \$23,000 effective 8-23-95/5-31-96.

Amy McKinley, HELP Instructor/Tutor, Firelands College, Academic Services, from \$19,275 to \$20,525 (externally funded), effective 7-1-95 until further notice; market adjustment for instructor/tutor supported entirely by increase of JOBS grant funding for 1995-96; also a stipend in the amount of \$562.50 for academic year 1995-96 advising, effective 8-28-95/5-11-96.

Penny L. Nemitz from Director, Academic Services to Director, Student Services, Firelands College, effective 8-15-95 until further notice, title change only.

Daniel Sabolsky from Project Manager, Center for Governmental Research and Public Service, \$29,837 (externally funded), 7-1-95/6-30-96 to Assistant Director, Center for Governmental Research and Public Service, \$35,000 (externally funded), effective 7-1-95 until further notice; promotion.

OPERATIONS

Retirements

James Corbitt Assistant Vice President, Auxilliary Services 8-31-95

PRESIDENT'S AREA

New Appointments Full-time

Kendra Akers	Assistant Coach – Men's and Women's Swimming, Intercollegiate Athletics	8-30-95/5-31-96	\$16,000 10 month rate
Sandra MacNevin	Special Assistant to the President for Research and Policy Analysis, President's Office	8-18-95/6-30-96	\$60,000 fyr

Reappointments Part-time

Phillip Koester	Diving Coach, Intercollegiate Athletics	9-1-95/4-30-96	\$ 7,350
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Changes in Assignment, Title and/or Salary

Scott Sehmann, Assistant Track Coach (Men and Women), Intercollegiate Athletics from \$17,958 (10-month rate) to \$19,958 (10-month rate) effective 9-1-95/6-30-96; salary increase to regularize a standing arrangement for compensation for his services as Coordinator of Men's and Women's Track Recruiting.

STUDENT AFFAIRS

Reappointments Full-time

Armando Bejarano	Counselor/Recruiter, Educational Talent Search, College Access Programs	10-1-95/9-30-96 (externally funded)	\$27,007
Mary Dunson	Assistant to the Director, Educational Talent Search, College Access Programs	10-1-95/9-30-96 (externally funded)	\$26,210
Kenneth Marable	Counselor/Recruiter, Educational Talent Search, College Access Programs	10-1-95/9-30-96 (externally funded)	\$27,007
Deborah Rice	Assistant Director, Educational Talent Search, College Access Programs	10-1-95/9-30-96 (externally funded)	\$31,648

Resignations

Joann Arnholt	Assistant Director of Greek Life, Student Housing and Residence Programs	10-6-95	Another position
Jacque Daley-Perrin	Coordinator of Health Promotions, Wellness And Prevention Center, Student Health Services	10-6-95	Another position

Changes in Assignment, Title and/or Salary

Carolyn Agler, Medical Assistant, Student Health Services, employed beyond 1994-95 contract on 8-22-95 (9 hours); \$110.16.

Molly Crowe, Medical Transcriptionist, Student Health Services, employed beyond 1994-95 contract on 8/1, 3, 8, 10, 24/95 (19.5 hours); \$217.23.

Kathryn Ellis, Part-time Pharmacist, Student Health Services, employed beyond 1994-95 contract on 8/1, 2, 7, 8, 14, 15, 21, 22/95 (32 hours); \$688.96.

Kathryn Ellis, Part-time Pharmacist, Student Health Services. The 1995-96 period of employment on contract read 8-22-94/5-5-95. The correct period of employment is 8-28-95/5-10-96.

LuAnn Hogrefe, Part-time Nurse Clinician, Student Health Services, employed beyond 1994-95 contract on 8/14-18/95 (20 hours); \$395.40.

Elayne Jacoby, Nurse Clinician, Student Health Services, employed beyond 1994-95 contract on 8/1-4 and 7-11/95 (71 hours); \$1,540.70.

Joyce Jones, Director, College Access Programs (externally funded), from \$41,101 to \$42,334, retroactive to 7-1-95 through 6-30-96; increase in grant funds.

Susan Perkins, Nurse Clinician, Student Health Services, employed beyond 1994-95 contract on 8-7-95 (9 hours); \$190.80.

Bonita Sanders, Assistant Director/Counselor – Upward Bound, College Access Programs (externally funded), from \$30,726 to \$31,648, retroactive fo 7-1-95 through 6-30-96, increase in grant funds.

Janet Spieker, Part-time Pharmacist, Student Health Services, employed beyond 1994-95 contract on 8/3, 4, 10, 24/95 (24 hours); \$562.08.

UNIVERSITY RELATIONS

Reappointments Full-time

Phyllis Hartwell	Assistant Media Resources Manager, NWOET Foundation	9-1-95/5-31-96 (externally funded)	\$16,480
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Reappointments Part-time

Jean Marie Wolf	Telefund Coordinator, Alumni and Development	8-15-95/6-15-96 (externally funded)	\$15,000
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Resignations

Marcia Sloan Latta	Director of Planned Giving, Alumni and Development	10-16-95	Another position
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Changes in Assignment, Title and/or Salary

Dianne Cherry, Development Associate, WBGU-TV from \$27,139 fyr to \$29,639 fyr (externally funded), effective 9-21-95/6-30-96, promotional increase of \$2,500 (second anniversary date).

ACADEMIC AFFAIRS – FACULTY

Overview of Personnel Changes
Cumulative since June, 1995

Main Campus

Leaves of Absence

Claire Bobanoury	Romance Languages	1995-96 academic year
Joseph Blass	Mathematics & Statistics	Spring, 1996
Kristie Foell	German, Russian & East Asian Languages	Fall, 1995
Narasauah Gavini	Biological Sciences	Fall, 1995 (shared appointment)
Elizabeth Heineman	History	1995-96 academic year
Elizabeth Jakob	Biological Sciences	Fall, 1995 (shared appointment)
Fujiya Kawashima	History	1995-96 academic year
Christopher Morris	Philosophy	Spring, 1996

Adam Porter	Biological Sciences	Spring 1996 (shared appointment)
Lakshmi Pulakat	Biological Sciences	Spring 1996 (shared appointment)
Martha Rogers	Telecommunications	1995-96 academic year
David Skaggs	History	1995-96 academic year

Resignations

Jeffrey Bradford	Marketing	8/18/95
Nancy Copeland	Business Education	7/18/95
Kim E. Reinhart	Educational Curriculum and Instruction	8/22/95
Laurie E. Sabol	Library	9/09/95
Kay Soltesz	Family & Consumer Sciences	8/22/95
Roland Wyatt	Music Performance Studies	5/17/95
Hong-Mei Xiao	Music Performance Studies	5/17/95
James Young	Mathematics and Statistics	8/11/95

Changes in Assignment, Rank and Salary

Ellen Berry, Associate Professor of English, \$3,000 market adjustment, 1995-96 academic year.

Steven Boone, Assistant Professor of Theatre, \$1,500 market adjustment, 1995-96 academic year.

Robert Bracey, Assistant Professor of Music Performance Studies, \$626 market adjustment, 1995-96 academic year.

Alice Heim Calderonello, Professor of English, \$1,000 market adjustment, 1995-96 academic year.

Cheri Carrico, Assistant Professor of Communications Disorders, \$3,172 market adjustment, 1995-96 academic year.

James Child, Professor of Philosophy, \$4,000 market adjustment, 1995-96 academic year.

Bradford Clark, Assistant Professor of Theatre, \$1,500 market adjustment, 1995-96 academic year.

Vincent Corrigan, Associate Professor of Music Composition and History, \$3,000 chair stipend, 1995-96 academic year.

Dean S. Cristol, Assistant Professor, Educational Curriculum and Instruction, from probationary in the second year of a seven-year period to probationary in the first year of a seven-year period, 1995-96 academic year.

Todd Davidson, Assistant Professor of Music Performance Studies, \$626 market adjustment, 1995-96 academic year.

Alfred DeMaris, Professor of Sociology, \$5,401 market adjustment, 1995-96 academic year.

Bruce L. Edwards, Jr., Professor of English, \$1,000 market adjustment, 1995-96 academic year.

Cassaundra M. El-Amin, Assistant Professor, Educational Curriculum and Instruction, from probationary in the fourth year of a seven-year period to probationary in the second year of a seven-year period, 1995-96 academic year.

Ernest Ezell, Associate Professor of Visual Communication & Technology Education, remove \$3,000 chair stipend, 1995-96 academic year.

Margot B. Fadool, Assistant Professor, Educational Curriculum and Instruction, from probationary in the second year of a seven-year period to probationary in the first year of a seven-year period, 1995-96 academic year.

Kathleen Farber, Associate Professor of Educational Foundations & Inquiry, \$2,735 market adjustment, 1995-96 academic year.

Douglas Ferguson, Assistant Dean of College of Arts and Sciences, \$1,200 market adjustment, 1995-96 fiscal year.

- Donald V. Fuller, Assistant Professor, Health, Physical Education and Recreation, from probationary in the second year of a seven-year period to probationary in the first year of a seven-year period, 1995-96 academic year.
- Henry Garrity, Chair and Professor of Romance Languages, \$2,000 market adjustment, 1995-96 academic year.
- Dawn Glanz, from Interim Director and Associate Professor of the School of Art, fiscal year; to Associate Professor, academic year effective fall, 1995, with appointment of Director American Culture Studies effective spring, 1996.
- Andrew Glass, Professor of Mathematics, \$1,320 market adjustment, 1995-96 academic year.
- Karen Gould, Professor and Associate Dean of the Graduate College, \$1,000 market adjustment, 1995-96 academic year.
- William Grant, from fiscal year to academic year and resigning as Director, American Culture Studies, fall, 1995.
- Mark Gromko, Associate Dean of College of Arts and Sciences, \$2,000 market adjustment, 1995-96 fiscal year.
- Tina Harris, from Instructor of Interpersonal Communications, temporary, \$38,200 academic year, to Assistant Professor, probationary (1/7), \$39,000 academic year rate, completion of Ph.D. 8/21/95.
- Larry Hatch, Associate Professor of Technology, add \$3,000 chair stipend and \$433 market adjustment, Department of Visual Communication and Technology Education.
- John Hoag, Professor of Economics, \$400 salary adjustment, retroactive to 8/17/94.
- Kyoo Kim, Professor of Economics, \$5,000 market adjustment, 1995-96 academic year.
- Raymond Laakaniemi, Journalism, remove \$3,000 chair stipend, faculty improvement leave 1995-96 academic year.
- William Lake, Assistant Professor of Music Composition and History, \$1,077 market adjustment, 1995-96 academic year.
- Jeffery Lyman, Assistant Professor of Music Performance Studies, \$626 market adjustment, 1995-96 academic year.
- Margaret McCubbin, Assistant Professor of Theatre, \$1,500 market adjustment, 1995-96 academic year.
- Daniel Madigan, Associate Professor of English, \$3,000 market adjustment, 1995-96 academic year.
- Annette Mahoney, Assistant Professor of Psychology, \$1,200 market adjustment, 1995-96 academic year.
- Joseph Mancuso, Professor, Geology, appointed Director Environmental Studies Program, 1995-96 academic year.
- Virginia Martin, from Instructor of English, terminal, \$33,128 academic year, to Assistant Professor, probationary (2/7), \$33,928 academic year, completion of Ph.D. 8/9/95.
- Helen Michaels, Assistant Professor of Biological Sciences, \$1,000 market adjustment, 1995-96 academic year.
- Sue Moto, Associate Professor of Legal Studies, \$5,000 market adjustment, 1995-96 academic year.
- Mary Natvig, Assistant Professor of Music Composition and History, \$943 market adjustment, 1995-96 academic year.
- Vivian Patraka, Professor of English, \$3,000 market adjustment, 1995-96 academic year.
- Linda Pertusati, Assistant Professor of Ethnic Studies, \$2,000 market adjustment, 1995-96 academic year.
- George J. Petersen, Assistant Professor, Educational Administration and Supervision, from probationary in the fourth year of a seven-year period to probationary in the second year of a seven-year period, 1995-96 academic year.
- Susan Petroschius, Professor of Marketing, \$1,500 acting chair stipend, fall, 1995.

- Andreas Poulimenos, Professor of Music Performance Studies, \$2,288 market adjustment, 1995-96 academic year.
- Harold A. Riemer, Assistant Professor, Health, Physical Education and Recreation, from probationary in the second year of a seven-year period to probationary in the first year of a seven-year period, 1995-96 academic year.
- Steven Rogelberg, Assistant Professor of Psychology, \$1,200 market adjustment, 1995-96 academic year.
- Thomas Rohrer, Assistant Professor of Music Education, \$837 market adjustment, 1995-96 academic year.
- Steven C. Russell, Interim Assistant Dean, College of Education and Allied Professions, contract converted from academic year to fiscal year, \$5,000 market adjustment, 1995-96 fiscal year.
- David Schmidt, Associate Professor of Philosophy, \$2,420 market adjustment, 1995-96 academic year.
- Elizabeth Semenchuk, Assistant Professor of Psychology, \$1,200 market adjustment, 1995-96 academic year.
- Irina Stakhanova, German, Russian and East Asian Languages, from Instructor to Lecturer, 1995-96 academic year.
- James Sullivan, Interim Dean College of Business Administration, \$14,000 stipend, 1995-96 academic year.
- P. Thomas Tallarico, Professor of Music Education, \$307 market adjustment, 1995-96 academic year.
- Adrian Tio', Associate Dean of College of Arts and Sciences, \$1,500 market adjustment, 1995-96 fiscal year.
- Charlene Waggoner, Biological Sciences, from Instructor to Lecturer, 1995-96 academic year.
- James West, Marketing, remove chair stipend, \$1,500, faculty improvement leave, fall, 1995.
- Donald Wilson, Chair and Professor of Music Composition and History, fiscal year, remove \$3,000 chair stipend, faculty improvement leave, 1995-96 academic year.
- Ruth Wilson, Associate Professor of Special Education, \$3,143 market adjustment, 1995-96 academic year.
- Mary WRIGHT, Multicultural Services Librarian, \$1,500 stipend, appointed Interim Coordinator of Library User Education effective 9/15/95-6/30/96.

College of Health director stipends

Michae Franklin	Art Therapy	\$ 500
Charles Keil	Environmental Health	\$ 625
	(Acting – spring only)	
Youngee Kim	Dietary	\$ 500
Jennifer Kinney	Gerontology	\$1,250
Steven Lab	Criminal Justice	\$1,250
Gary Silverman	Environmental Health	\$ 625
	(fall only)	
Jay Stewart	Rehabilitation Counseling	\$ 500

Firelands College

Resignations

Robert K. Greenham	Applied Sciences	5/17/95
James E. Nimt	Humanities	5/17/95

FINANCIAL AFFAIRS/FACILITIES COMMITTEE

Chair Laskey announced that the Financial Affairs/Facilities Committee met Thursday afternoon, but there was no quorum to take action. Committee members discussed three agenda items and heard a presentation on the draft 1994-95 audited annual financial report. Chair Laskey asked Mr. Bryan, in Mr. Latta's absence, to present the Finance Committee agenda items to the Board of Trustees for its consideration.

Proposed 1996 Summer Fees

No. 10-96 Mr. Bryan moved and Mr. Stroh seconded that approval be given to the Proposed Instructional Fees, General Fees, and Nonresident Surcharge for the Main Campus, Off-Campus Centers and Firelands, as listed below, effective Summer Session, 1996.

Main Campus and Off-Campus Center

	Full-Time Rate	Hourly Rate*
Graduate Instructional Fee	\$2,271	\$210
Undergraduate Instructional Fee	\$1,661	\$164
General Fee	\$ 208	\$ 20
Nonresident Surcharge	\$2,325	\$221

Firelands College

	Full-Time Rate	Hourly Rate*
Undergraduate Instructional Fee	\$1,481	\$145
General Fee	\$ 55	\$ 6
Nonresident Surcharge	\$2,325	\$221

*Hourly rates not to exceed full-time rates

The Board Secretary conducted a roll call vote with the following results:
Voting "yes"-- Mr. Bryan, Mr. Laskey, Mr. Mahaney, Ms. Newell, Mr. Stroh. The motion was approved with five affirmative votes.

Electrical System Upgrade

No. 11-96 Mr. Bryan moved and Mr. Mahaney seconded that the Board of Trustees supports plans to upgrade the University's electrical distribution to 12.47 KV in a cooperative effort with the City of Bowling Green. In particular,

the Board endorses the recommendations contained in the Report on Serving and Converting Bowling Green State University's Electrical Distribution System by SFT, Inc., and authorizes the President or his designee to enter into a contract with the City of Bowling Green to complete phase 1 of that report.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Mr. Laskey, Mr. Mahaney, Ms. Newell, Mr. Stroh. The motion was approved with five affirmative votes.

Kreischer/Harshman Phased Reimbursement

Mr. Bryan explained that the proposed resolution would allow the University to reimburse itself from bond proceeds for upfront construction costs it incurred prior to the actual issuance of bonds for the project.

No. 12-96 Mr. Bryan moved and Mr. Mahaney seconded that the Board of Trustees adopt and approve the attached Kreischer/Harshman Phased Reimbursement Resolution.

The Board Secretary conducted a roll call vote with the following results: Voting "yes"-- Mr. Bryan, Mr. Laskey, Mr. Mahaney, Ms. Newell, Mr. Stroh. The motion was approved with five affirmative votes.

RESOLUTION

Authorizing Declarations of Official Intent Under U.S.
Treasury Regulations with Respect to Reimbursements from
Note and Bond Proceeds of Temporary Advances Made for
Payments Prior to Issuance, and Related Matters for
Kreischer/Harshman Renovation Project

WHEREAS, U.S. Treasury Regulations prescribe conditions under which proceeds of bond, notes or other obligations used to reimburse advances made for certain expenditures and paid before the issuance of such obligations will be deemed to be expended (or properly allocated to expenditures) for purposes of Sections 103 and 141-150 of the Internal Revenue Code of 1986, so that upon such reimbursement the proceeds so used will not further be subject to requirements or restrictions under those Code sections: and

WHEREAS, certain provision of those Regulations require that there be a Declaration of Official Intent not later than 60 days following payment of the expenditure expected to be reimbursed from proceeds of such obligations, and that the reimbursement occur within prescribed time periods the expenditure is paid or after the property is placed in service; and

WHEREAS, this Board wishes to take steps for compliance with those Regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BOWLING GREEN STATE UNIVERSITY, as follows:

Section 1. Definitions. The following definitions apply to the terms used herein:

"Authorized Officer" means the Treasurer or Fiscal Officer or any person designated for the purpose by the Fiscal Officer.

"Bonds" means and includes bonds, notes, certificates and other obligations included in the meaning of "bonds" under Code Section 150.

"Declaration of Official Intent" means a declaration of intent, in the form and manner and time contemplated in the Reimbursement Regulations, that the advances for expenditure referred to in the Declaration are reasonably expected to be reimbursed from the proceeds of Reimbursement Bonds to be issued after those expenditures are paid.

"Reimbursement" or "reimburse" means the restoration to the University of money temporarily advanced from its other funds and spent for capital expenditures (and certain other types of expenditures qualifying under the Reimbursement Regulations, including any issuance costs for Reimbursement Bonds) before the issuance of the Reimbursement Bonds, evidenced in writing by an allocation of the University's books and records that shows the use of the proceeds of the Reimbursement Bonds to restore the money advanced for the original expenditure. "Reimbursement" or "reimburse" generally does not include the refunding or retiring of Bonds previously issued and sold to, or borrowing from, unrelated entities.

"Reimbursement Bonds" means Bonds the proceeds of which are to be used for reimbursement.

"Reimbursement Regulations: means Treasury Regulations Section 1.150-2 and any amendments thereto or superseding regulations, whether in proposed, temporary or final form, as at the time applicable, prescribing conditions under which the proceeds of Reimbursement Bonds when allocated or applied to a reimbursement will be treated as expended for all or any purposes of Code Sections 103 and 141-150

Section 2. Authorization and Requirement of Declarations of Official Intent. Each Authorized Officer is authorized to:

(a) Prepare and sign Declarations of Official Intent with respect to capital and other expenditures to which the Reimbursement Regulations apply (including any costs of issuance of the Reimbursement Bonds) to be made from money temporarily available and which are reasonably expected to be reimbursed (in accordance with applicable authorizations, policies and practices) from the proceeds of Reimbursement Bonds:

(b) Make appropriate reimbursement and timely allocations from the proceeds of the Reimbursement Bonds to reimburse such prior expenditures; and

(c) Take any other actions as may be appropriate, all at the times and in the manner required under the Reimbursement Regulations to satisfy the requirements for the reimbursement to be treated as an expenditure of such proceeds for purposes of Code Sections 103 and 141.150.

No advance from any fund or account or order for payment may be made for expenditures (other than expenditures excepted from such requirements under the Reimbursement Regulations) that are to be reimbursed subsequently from proceeds of Reimbursement Bonds unless a Declaration of Official Intent with respect thereto is made within the time required by the Reimbursement Regulations. All Declarations of Official Intent heretofore made on behalf of the University are hereby ratified and adopted.

Section 4. Open Meeting. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. Effective Date. This Resolution shall be effective immediately upon its adoption.

Adopted: October 20, 1995.

OTHER ITEMS

Sponsored Grants and Contracts Awarded: August and September 1995

No. 13-96 Mr. Stroh moved and Mr. Bryan seconded that grants and/or contracts in the amount of \$3,045,385.44, for the months of August and September, 1995, be accepted and expenditures applicable thereto in that amount be authorized. The motion was approved with no negative votes.

	<u>Total for Period</u>	<u>Fiscal Year to Date</u>
August	\$1,291,325.36	\$6,210,222.56
September	1,754,060.08	7,964,282.64

REPORT

Dr. Bruce Smith, Director, Cooperative Education Program

Dr. Bruce Smith, Director of the Cooperative Education Program, gave a presentation on the Cooperative Education Program and student co-op experiences. The program was identified in the 1992 North Central accreditation report as being one of the University's special learning opportunities and an avenue of academic enrichment for students. He referred the Board to a packet of information he put together on the program.

Using overhead slides, Dr. Smith described how higher education is perceived from the cooperative education point of view. It is seen as a puzzle consisting of the student as the focal point and the faculty as the traditional partner in that process with most of the learning occurring in the classroom. In recent years, another piece has floated into the puzzle: employers. Nationally employers have expressed some dissatisfaction with the output of higher education. Universities are seeing some virtue in partnering with the business world, but even that leaves a piece missing in the middle for the student. What completes the puzzle and what gives the coop advantage is workplace learning.

As a practical definition, cooperative education helps students get one to three semesters of work experience in their majors prior to graduation. The College of Technology has its own cooperative education program, but Dr. Smith's office serves the rest of the campus. Dr. Smith showed an overhead reflecting the number of co-op placements by selected majors.

There are several benefits to students from doing a co-op. Most students say it is the practical experience. When they go on a co-op assignment and apply what they've learned in the classroom, they truly begin to understand what they've been taught. Students say learning on the job is more powerful than in the classroom, because for the first time in their lives other people are depending upon them and their work. They see the value of their work to an organization. It is, also, the first time they are being paid to do a job in their profession and the first time they visualize themselves as a professional.

Another virtue of co-ops to students is enhancement of their professional skills. Many students report that their communication and interpersonal skills improve, because they face challenges and have to work with other people in dealing with these challenges. Also they learn things on the job that are difficult to teach in the classroom, e.g., customer relations, teamwork, work culture and environment, etc. Finally, they learn simply because they have access to the educational resources of the employers. An example is computer science students who gain experience with hardware and software not available on campus.

One of the other major benefits to students is personal growth, particularly self-confidence. They do a job, they're successful, they like it, they get paid for it and their self-confidence goes up tremendously.

The final benefit to students is at graduation. Co-op students typically get more job offers, sooner, and frequently at higher salaries than do nonco-ops in the same major.

Employers typically use co-ops for two reasons that benefit them: (1) as a recruitment and training strategy and (2) to do special projects. Many companies hire students, train them, give them work assignments, and if they like them will make them a job offer. In essence the company gets a chance to test-drive the student and avoid costly earnings mistakes.

The University likewise benefits. It is a communication link between academic units and the employment community. For example, the Computer Science Department is continually revamping its curriculum to keep up with changes in technology, and uses co-op student experiences plus employer evaluations of the co-op students as primary sources for those revisions. Co-ops also support other University functions, e.g., Admissions and Alumni Affairs.

The Cooperative Education Program has been successful over the years. One of the best measures of success, Dr. Smith explained, are experiences like those that will be shared by the two students making presentations at the conclusion of his remarks. If success is measured statistically, BGSU ranks in the top 10% of the 900+ co-op programs in the U.S. in terms of size and placement and ranks in the top 5% in terms of efficiency measured as number of students placed per staff member. Dr. Smith attributes the success of the Cooperative Education Program to its location in the Academic Affairs area, because it gives his office a direct link to the faculty.

Dr. Smith then introduced co-op students Kristi Miller, a computer science major and John Virostek, a marketing major. Ms. Miller reported on her assignment at Marathon, and Mr. Virostek reported on his experiences at The Plain Dealer and Lever Brothers.

REPORTS - CONSTITUENT REPRESENTATIVES

Faculty Representative - Fiona MacKinnon-Slaney

Dr. MacKinnon-Slaney thanked that Mr. Laskey for taking the time to attend the Faculty Senate meeting at Firelands. She expressed appreciation on behalf of the Faculty Senate to Dr. Ribeau for providing the Senate with opportunities for partnership and dialogue. The Faculty Senate and the President have jointly acknowledged the significance of a number of issues. The first is the importance of the University culture and the Building Community Project which allow for input from all individuals on campus who wish to be involved. Another is a problem-solving approach that provides faculty and other constituents with information to use in addressing university issues. It is critical that collaborative solutions be found for unfinished business and reports so that attention can be redirected to the future. Lastly, Moving Towards 2020 With A Vision is an item on Faculty Senate's agenda this year in which it will look at technology, teaching, and learning issues for the future. Dr. MacKinnon-Slaney stated that it is time to turn to the future rather than looking at past history which has, at times, been more like baggage than an asset.

Undergraduate Student Representative - Jeff Stefancic

Mr. Stefancic announced that Undergraduate Student Government will hold a forum for student leaders to discuss safety concerns next week. The Union Task Force has been meeting on a bi-weekly basis to formulate its report to President Ribeau. The task force is evaluating the current facility, revising the mission statement and philosophy of the Union, and traveling to other institutions to better assess the needs of the Union.

Mr. Stefancic summarized two pieces of legislation recently passed by Undergraduate Student Government. One restates and reinforces USG's position that student members of the Board of Trustees have access to executive sessions of the Board. The second piece of legislation denounces recent Congressional actions to slash over \$10 million in student aid for post-secondary education.

Mr. Stefancic concluded his report by noting that Undergraduate Student Government members attended a meeting of the National Association of Students for Higher Education in Washington, D.C. last weekend and are participating in a Student Aid Rally in Columbus this afternoon.

Graduate Student Representative - Vilma Matos-Ortiz

Ms. Matos-Ortiz announced that Janet Morrison was elected as Vice President and John Howard and Bob Field as Reps at Large at Graduate Student Senate elections held last week. At that same meeting, Graduate Student Senate also discussed a bill to institute a constitutional committee that would revise the Graduate Student Senate Constitution, Bylaws, and Procedures and Policies Handbook.

Ms. Matos-Ortiz said that the Building Community project has been welcomed by Graduate Student Senate. As part of building community, Graduate Student Senate would like to have most of the constituents and administrators address its assembly this year. She personally invited Mr. Laskey to attend a GSS meeting and address the group.

Ms. Matos-Ortiz reported that Dr. Harold Lunde recently described the graduate student population as "unique animals." Graduate students are "unique animals," because they are not only students of the University but also in many ways employees of the University, working as teaching assistants, research assistants, and graduate assistants. Because of proposed cuts in financial aid that will affect students' ability to further their graduate education and because of a greater emphasis by the state on under-graduate education that will increase the use of teaching assistants for basic undergraduate courses, there is a need to make the environment for graduate students as comfortable as possible. The Graduate Student Senate is working with the Graduate Dean and the Special Programs and Research (SPAR) office to find ways to improve the working, learning and teaching environment for graduate students. The Graduate Student Senate is seeking improvements in the help students receive with their thesis and dissertation work and in the financial assistance they receive for travel to conferences through professional development funds. These funds have been reduced for the year, and GSS, the Graduate Dean and the SPAR office are trying to find other types of disbursements that can be made to students.

Firelands College Board Representative - Patrick DeVille

Mr. DeVille reported that Firelands headcount enrollment is up 4.5% or about 60 students and FTE enrollment is up about 8%. He attributes these increases to more students taking 300 and 400 level courses, the initiation of the tech-prep program for high school students, and the decline in the economy in the Firelands area.

Firelands College is preparing a report for the Ohio Board of Regents on the five mandated service expectations of all two-year campuses. Its funding for the year will be based on how successful Firelands is in meet these service expectations.

Administrative Staff Council Representative - Bryan Benner

Mr. Benner reported Administrative Staff Council's time for the past month has been focused mainly on the release of the position analysis study of the Mercer Report. The results of this study have challenged some of the basic values of individuals. In today's world trying to establish the relative value of 450+ positions is a challenging task. Administrative Staff Council has acted as a conduit for concerns of the staff, by organizing and forwarding them to the administration. The response has been to open up and slow down the process so that staff can

better understand how this effort affects them and to build trust in the process. Mr. Benner expressed appreciation to the administration for these actions.

Mr. Benner concluded his remarks by saying that the administrative staff are looking forward to working with all constituents on the Building Community Project and thanked Faculty Senate and President Ribeau for initiating this effort.

Classified Staff Council Representative - Nancy Lee

Ms. Lee reported that Classified Staff Council has petitioned the BGSU Retiree Association for inclusion in its organization. By not being included, she noted, a major segment of the University community has been ignored. Classified Staff Council's goals for 1995-96 have been completed and forwarded to President Ribeau. Classified Staff Council is looking into hosting the State Employees Council of Ohio Conference in 1996. The November Classified Staff Council meeting will be held in Hayes Hall, and members will receive instruction on e-mail and World Wide Web.

ANNOUNCEMENTS

Chair Laskey announced that the next meeting of the Board of Trustees will be December 1.

ADJOURNMENT

The meeting was adjourned at 11:25 a.m.